

ATTENDANCE DATA UPDATE FOR GOVERNORS 2023/24

Where to find the data within Arbor

School Name:

Attendance Trends

Previous years' figures

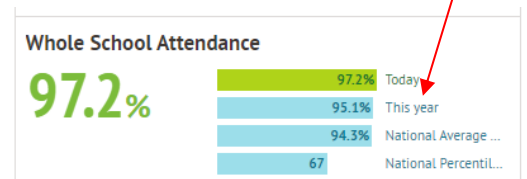
- Go to Students > Attendance > Statistics.
- Click on the filter.
- Roll the dates back to cover the year you want.
- Untick 'Only current students'
- Make sure you have the 4 relevant tick boxes at the bottom ticked:

Roll Call/Statutory			
<input type="checkbox"/> Number Possible	<input checked="" type="checkbox"/> Percentage Marks Present	<input type="checkbox"/> Number Marks Present	
<input type="checkbox"/> Percentage Students Present	<input type="checkbox"/> Number Students Present	<input checked="" type="checkbox"/> Percentage Marks Auth. Absent	
<input type="checkbox"/> Number Marks Auth. Absent	<input type="checkbox"/> Percentage Students Auth. Absent	<input type="checkbox"/> Number Students Auth. Absent	
<input checked="" type="checkbox"/> Percentage Marks Unauth. Absent	<input type="checkbox"/> Number Marks Unauth. Absent	<input type="checkbox"/> Percentage Students Unauth. Absent	
<input type="checkbox"/> Number Students Unauth. Absent	<input type="checkbox"/> Percentage Marks Late	<input type="checkbox"/> Number Marks Late	
<input type="checkbox"/> Percentage Students Late	<input type="checkbox"/> Number Students Late	<input type="checkbox"/> Percentage Approved Educational Activity	
<input type="checkbox"/> Number Approved Educational Activity	<input type="checkbox"/> Percentage Of Each Mark	<input type="checkbox"/> Number Of Each Mark	
<input type="checkbox"/> Bradford Factor	<input checked="" type="checkbox"/> Percentage Persistent Absentees		

- Click 'Apply'
- Read figures from table.

Current year figures

On your Arbor homepage, the left-hand attendance column gives you the figures needed. **Important!** Read the blue bar that says 'this year' rather than the large numbers (as they are today only)



	2020/21		2021/22			2022/23			2023/24 YTD		
	NA	School	NA	Trust	School	NA	Trust	School	NA	Trust	School
Overall Attendance	96.4%		93.7%	94%		94%	94.4%				
Auth absence			4.8%	4.8%		4.3%	4.3%				
Unauth absence			1.5%	1.2%		1.7%	1.3%				
Persistent Absence			17.7%	14.5%		17.2%	13.1%				

Current Year Attendance

For T1 – T6 figures, use reports: [AGC Attendance Data - Report 1 \(% by term & year group\)](#) – for cells in white.
[AGC Attendance Data - Report 2 \(Absence by term\)](#) – for cells in grey.

For 2022/23 column, use the process above (previous year's figures) and select each year group in the 'students who are' filter.

[illegible]

Context / exclusions from data

Analysis by Group

Use report: [AGC Attendance Data - Report 3 \(% by term & group\)](#)

National Average (22/23)	All	Boy	Girl	Disadv	Not Disadv	SEN Supp	Not SEN	EAL	Not EAL
	94%	93.9%	94.2%	91.4%	95%	92.2%	94.5%	N/A	N/A
Term 1									
Term 2									
Term 3									
Term 4									
Term 5									
Term 6									

Attendance monitoring – numbers of children in each ‘group’

Use report: [AT01 - Attendance Tracker 2023/24](#) (for 23/24 figures)

- Download into excel.
- Find the column that corresponds to the term you want to report on and click on the filter arrow:

Aut 1 % present

Use the filter to select the percentages that are above 96% (those in green) – count up = first column

Use the filter to select the percentages that are 90 - 96% (those in amber) – count up = second column

Use the filter to select the percentages that are below 90% (those in red) – count up = third column

		>96 %	90 – 96%	< 90%
23/24	T1			
23/24	T2			
23/24	T3			
23/24	T4			
23/24	T5			
23/24	T6			

Persistent absence

Comments / trends

Lateness

Comments / trends